Children’s Enrichment Enterprises, Inc., is a Non-Profit Corporation that was established in 1989 “to develop programs of before- and after-school care for elementary school students”. Recently, with the increased demand for training and professional development, our purposes have been expanded to include, among others, “to develop and operate programs of professional development / educational opportunities for early childhood development / educational staff and support personnel and other interested parties”.

Approval – All of our Pre-Service Certification Courses (Pre-school, Infant/Toddler, School-Age, Communications) and Maryland Model for School Readiness (MMSR) PSO-150420; Core of Knowledge workshops (CKO-152000); On-line CDA Courses (CKO-30844) are approved by the Office of Child Care (OCC). First Aid and CPR classes are approved by OCC and the American Safety and Health Institute (ASHI).

Locations – Training is held at Rehoboth Learning Center, 30 E. Salisbury Street, Williamsport, MD 21795; Dandelion Child Care Center, 2538 Jefferson Pike, Jefferson, MD 21755 (8 miles west of Frederick on Route 340); and The Learning Center (formerly Surrey Child Care Center), 535 Summit Avenue, Hagerstown, MD 21740. Programs may be offered at your location for 15 or more trainees.

Registration – Please complete the registration form and send with your check/money order payable to “Children’s Enrichment Enterprises” to: 1312 Oak Hill Avenue Hagerstown, MD 21742. You may e-mail registrations to childrensenrichment@msn.com. Registration are taken on a first come/first served basis. Please register early to secure a place in the class. If we need to cancel a class due to insufficient enrollment, inclement weather, or other unforeseen circumstances, we will fully refund the registration fee. If the Public Schools at the training site close or dismiss early due to inclement weather, our classes will be cancelled. 90 hour and 45 hour classes must be rescheduled.

Cancellation - If you find that you cannot attend a workshop, you must call 240-420-5789 or 301-331-1672 (cell) to cancel at least 5 days before the workshop to receive a full refund. If you cancel between 5 days and 48 hours before the workshop, we will issue you a credit for another workshop having the same tuition. No refund will be given for cancellation less than 48 hours before the workshop.

Cancellation of 90 Hour or 45 Hour Courses - If you submit a written cancellation of a 90 hour or 45 hour course before the second class session, you will receive a refund less a $50 non-refundable registration fee. No refund will be given after the second class session.

On-Line CDA Training Courses – Initial CDA (120 Hrs); CDA Completer (45 hrs if you have completed a Maryland OCC approved 90-hour course; and CDA Renewal Courses (45 hrs) are now available on-line.
Trainings Available at Your Location:
90-hour, 45-hour, and All 2-hour workshops can be provided at your center either at nap time, evenings, or weekends. On-site workshops must have a minimum of 15 trainees per workshop. Minimum cost for a 2-hour on-site workshop is $300 for 15-20 trainees.

New!! Pre-Certification Courses may be taken as a 45-hr Child Development Course and a 45-hr Curriculum Course for Pre-school, Infant/Toddler or School-Age, to meet the 90-hr requirement in each area.

45 Hour Child Development Course (Birth – age 12) - $300 – Including Text
45 Hour Pre-School, Infant / Todd and School-Age Curriculum Courses - $300 each – Including Text
90 Hour Preschool, Infant / Todd and School-Age Child Devel. and Curriculum Courses - $550 each- Inc. Text
9 Hour Pre-Service Communications Course - $60
First Aid and/or CPR Renewal Courses - $25

On-Line CDA Courses
Maryland Model for School Readiness (MMSR) Course
2-Hour Core of Knowledge Workshops - $20

CHILD DEVELOPMENT
A Manner of Speaking: Saying I’m Sorry.
Brain Research and Its Implications For Early Childhood Programs.
Brain Research; Bright Beginnings for Babies.
Braking Our Impulses: Shifting Gears to Positive Discipline.
Building Spaces, Finding Words – Creating the Context for Positive Discipline.
Facilitating Collaborations among Children.
Granting Children Their Emotions.
The Impact of Sensory Integration on Behavior:
Discovering Our Best Selves.
Infants Don’t Pretend, Do They? The Seeds of Dramatic Play.
Instructive Discipline is built on Understanding - Choose Time In.
Interpreting Play to Parents.
Managing Behavior with a Creative Mind and a Playful Spirit.
Not in Praise of Praise.
Reality Bites: Biting At a Center.
Using Motivation Effectively with Young Children: Fortune Cookie Philosophy.
Using Sign Language as a Tool to Communicate.
What’s So Positive about Positive Discipline? And Other Mysteries of Child Guidance.

CURRICULUM
A Joyful Journey to Literacy: The Great Debate.
Choosing Courage in a Climate of Fear.
Conversations with Children: The Common Thread on Our Work
How Children Build their Understanding of Numbers.
Learning through Music: The Support of Brain Research.
Play and the Outdoors: What’s New under the Sun?
Recycled Materials.
Supporting Constructive Play in the Wild.

HEALTH, SAFETY, NUTRITION
Becoming a Sun-Safe Child Care Center.
Breastfeeding Promotion in Early Care and Education.
Exclusion of Children with Fevers from Child Care.
Hand Hygiene in Early Care and Education Settings.
Maintaining a Hygienic Environment: Six Tips for Germ Control
Nutrition and Child Development.
SIDS: Saving Babies in Our Communities.
Who Needs This Mess? Family-Style Meals.

PROFESSIONALISM
Assessing Mathematical Learning.
An Introduction to Action Research.
Designing and Creating Natural Play Environments.
Docia Shares a Story about Making Rules.
Great Places to Be A Baby: Infants and Toddlers Learning Environments.
How Do I Relate and Share Professionally?
Meaningful Work for Young Children.
Observation: The Primary Tool in Assessment.
The Power of Observation.
Promoting Healthy Development in the Consumer Culture.
Recognizing the Essentials of Developmentally Appropriate Practice.
What Assessment Means to Early Childhood Educators.

SPECIAL NEEDS
Art for All Children – A Conversation About Inclusion.
Learning Materials for Children of All Abilities: Begin With Universal Design.
Positive Strategies for Children with Sensory Integration Challenges.
Programs for Vulnerable Children: The Wide World of Early Childhood Education.
Using the Power of Nature to Help Children Heal.
Using Your Senses to Adapt Environments.
Trainings Available at Our Locations

**September Workshops**
First Aid Renewal Course
- Monday, September 8, 2008  6-8:30 PM
- The Learning Center, Hagerstown, MD  Fee $25

Not In Praise of Praise
- Tuesday, September 9, 2008  7-9PM
- Rehoboth Learning Center, Williamsport, MD
Child Development,  Fee $20.

First Aid Renewal Course
- Wednesday, September 10, 2008  6-8:30 PM
- Dandelion Child Care Center, Frederick, MD  Fee $25

Not In Praise of Praise
- Wednesday, September 17, 2008  7-9PM
- Dandelion Child Care Center, Frederick, MD
Child Development,  Fee $20.

9 Hour Communication Course
- Saturday, September 20, 2008  8AM-5PM
- The Learning Center, Hagerstown, MD
Professionalism, Community,  Fee $60

**October Workshops**

CPR Renewal Course
- Monday, October 6, 2008  6-8:30 PM
- The Learning Center, Hagerstown, MD  Fee $25

Time Out: How it is Abused
- Tuesday, October 7, 2008  7-9PM
- Rehoboth Learning Center, Williamsport, MD
Professionalism, Fee $20.

Observation: The Primary Tool in Assessment
- Wednesday, October 8, 2008  7-9PM
- Dandelion Child Care Center, Frederick, MD
Professionalism,  Fee $20.

CPR Renewal Course
- Thursday, October 9, 2008  6-8:30 PM
- Dandelion Child Care Center, Frederick, MD  Fee $25

**November Workshops**

Preparing Parents for Change
- Tuesday, November 4, 2008  7-9 PM
- Rehoboth Learning Center, Williamsport, MD
Community,  Fee $20

First Aid Renewal Course
- Monday, November 10, 2008  6-8:30 PM
- The Learning Center, Hagerstown, MD  Fee $25

Promoting Healthy Development in the Consumer Culture
- Tuesday, November 11, 2008  7-9PM
- Rehoboth Learning Center, Williamsport, MD
Professionalism, Fee $20

First Aid Renewal Course
- Wednesday, November 12, 2008  6-8:30PM
- Dandelion Child Care Center, Frederick, MD  Fee $25

Promoting Healthy Development in the Consumer Culture
- Thursday, November 13, 2008  7-9PM
- Dandelion Child Care Center, Frederick, MD
Professionalism,  Fee $20

**December Workshops**

What Assessment Means to Early Childhood Educators
- Tuesday, December 2, 2008  7-9 PM
- Rehoboth Learning Center, Williamsport, MD
Professionalism,  Fee $20.

CPR Renewal Course
- Monday, December 8, 2008  6-8:30 PM
- The Learning Center, Hagerstown, MD  Fee $25

SIDS: Saving Babies in Our Communities
- Tuesday, December 9, 2008  7-9 PM
- Rehoboth Learning Center, Williamsport, MD
Health, Safety, Nutrition  Fee $20.

CPR Renewal Course
- Thursday, December 11, 2008  6-8:30PM
- Dandelion Child Care Center, Frederick, MD  Fee $25

Recycled Materials
- Saturday, December 20, 2008  8AM-5PM
- Dandelion Child Care Center, Frederick, MD
Professionalism, Community,  Fee $60.
Workshop Registration Form

NAME_______________________________________________________________________________________________
ADDRESS____________________________________________________________________________________________
CITY_____________________________________________________STATE____________________ZIP______________
DAYTIME PHONE______________________________EVENING PHONE_____________________________________
YOUR POSITION____________________________________E-MAIL ADDRESS________________________________
YOUR EMPLOYER____________________________________________________________________________________

<table>
<thead>
<tr>
<th>WORKSHOP</th>
<th>DATE</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please make check payable to “Children’s Enrichment Enterprises” and mail with registrations to:
Children’s Enrichment Enterprises, Inc.  childrensenrichment@msn.com or visit www.educatewithcare.com/cee
1312 Oak Hill Avenue
Hagerstown, MD 21742
TOTAL ENCLOSED _______________________________
* If you have an Office of Child Care (CCA) Credential, this tuition may be reimbursable to you.

90 Hour / 45 Hour Course Registration Form

Please Check One:

☐ 90 Hour Preschool Certification Course - $330 deposit required ($220 balance due at beginning of class).

☐ 45 Hour Infant/Toddler or School Age Course - $180 deposit required ($120 balance due at beginning of class).

NAME_______________________________________________________________________________________________
ADDRESS____________________________________________________________________________________________
CITY_____________________________________________________STATE____________________ZIP______________
DAYTIME PHONE______________________________EVENING PHONE_____________________________________
YOUR POSITION____________________________________E-MAIL ADDRESS________________________________
YOUR EMPLOYER____________________________________________________________________________________

Please make check payable to “Children’s Enrichment Enterprises” and mail with registrations to:
Children’s Enrichment Enterprises, Inc.  childrensenrichment@msn.com or visit www.educatewithcare.com/cee
1312 Oak Hill Avenue
Hagerstown, MD 21742
TOTAL ENCLOSED _______________________________
* If you have an Office of Child Care (CCA) Credential, this tuition may be reimbursable to you.

If you have questions, Please call 240-420-5789 or 301-331-1672 (cell).
Children’s Enrichment Enterprises, Inc.
1312 Oak Hill Avenue, Hagerstown, MD 21742

Presents

9 Hour Pre-Service Communications Training Course

Approval # CKO-152000

At our training locations in Washington County or Frederick County
Or at your location for more than 10 trainees

Fee: $60

Training Level – Beginning

Communicating with Staff

2.0 Clock hours – PROFESSIONALISM
Training Outcomes:
1. Teachers will understand how to relate to other staff professionally.
2. Teachers will be able to establish and maintain relationships by improving communication and listening.
3. Teachers will be able to establish and maintain a professional/political web by advocating for policies, debating professionalism, guiding practices through the scholarly web.

Communicating with Parents

4.0 Clock hours - COMMUNITY
Training Outcomes:
1. Teachers will identify effective conferencing techniques.
2. Teachers will evaluate their current level of knowledge and information about the children in their classrooms.
3. Teachers will improve their ability to ask for information.
4. Teachers will enhance their skills for listening to family members.
5. Teachers will contribute ideas to pre-conference family questionnaires.
6. Teachers will learn how to create action plans in collaboration with parents during conferences.
7. Teachers will complete conference-planning forms as a part of the conference planning process.
8. Teachers will develop a deeper understanding of the family members and the importance of developing trust and its relationship to conferencing.
9. Teachers will identify ways to foster mutual trust.

Communicating with the Community-At-Large

3.0 Clock hours - COMMUNITY
Training Outcomes
1. Teachers will learn how to report unethical or incompetent behavior of a colleague or a supervisor to child protective services in order to keep children safe.
2. Teachers will become familiar with laws and regulations that serve to protect the children in our programs.
3. Teachers will promote knowledge of child-friendly and family-friendly services in the community to staff who work with young children and families with young children.
4. Teachers will learn how and where to access developmentally appropriate experiences for young children that are available in the community.
5. Teachers will become aware of programs and agency meetings/boards that affect the lives of young children and their families in order to become more involved with advocating for young children.

www.educatewithcare.com/cee
Pediatric First Aid and Child & Infant CPR Renewals

Children’s Enrichment Enterprises, Inc. (CEEI) would like to help make First Aid and CPR renewals easier for your staff. Provide us with the staff member’s name, choice of First Aid or CPR, renewal date, and phone number, and we will contact the staff member and arrange to schedule them for their renewal class. You may mail, or e-mail the renewal roster back to CEEI.

Both Pediatric First Aid and Child & Infant CPR classes are provided by the American Safety and Health Institute (ASHI) and meet the Office of Child Care’s requirements for First Aid and CPR.

We also offer Initial Pediatric First Aid and Child & Infant CPR classes for new employees.

Tuition for First Aid or CPR is $25. Please indicate whether CEEI should invoice staff members individually for the training or whether we should invoice the Child Care Center.

We offer training in Washington County and in Frederick County.

**Location** - Training will be held at The Learning Center (formerly Surrey Child Care Center), 535 Summit Avenue, Hagerstown, MD 21740 and the Dandelion Child Care Center, 2538 Jefferson Pike, Jefferson, MD 21755 (8 miles west of Frederick on Route 340); Programs may be offered at your location for 10 or more trainees.
Children’s Enrichment Enterprises, Inc.
1312 Oak Hill Avenue * Hagerstown, MD 21742

Pediatric First Aid Renewal or Child & Infant CPR Renewals

<table>
<thead>
<tr>
<th>Sample: Name</th>
<th>First Aid or CPR</th>
<th>Renewal Date</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Smith</td>
<td>First Aid</td>
<td>2/01/08</td>
<td>301-123-4567</td>
</tr>
</tbody>
</table>

1) __________________________________________
2) __________________________________________
3) __________________________________________
4) __________________________________________
5) __________________________________________
6) __________________________________________
7) __________________________________________
8) __________________________________________
9) __________________________________________
10) __________________________________________
11) __________________________________________
12) __________________________________________
13) __________________________________________
14) __________________________________________
15) __________________________________________
16) __________________________________________
17) __________________________________________
18) __________________________________________
19) __________________________________________
20) __________________________________________
Need Training to Obtain or Renew Your CDA Credential?

More than 120 hours of training is now available ON-LINE

120 hour Initial CDA Course only $259.99 ($2 per class hr)

45 hr Completer CDA Course only $129.99 ($3 per class hr)  
(Must have Maryland 90 hr Course)

45 hour CDA Renewal Course only $129.99 ($3 per class hr)

Courses approved by OCC for Maryland Credential #CKO-30844

All training earns CEU’s by IACET at no additional charge

Train at home at your Own pace!  24/7

Cursos de CDA Ahora Disponible en espanol!

By Children’s Enrichment Enterprises, Inc.  
To learn more visit

www.educatewithcare.com/ceecdahome