

Pre-Service Training Requirements

Applies to new applicants and those moving to higher positions in centers

Family Child Care: 24 clock hours of Core of Knowledge training (Six - 4 clock hour Modules)				
Current Requirement	New Requirement			
8 clock hours of approved training	Module	Area	Topics Covered:	
	1	Child Development	<ul style="list-style-type: none"> • Stages of child growth and development • Overview of leading child theorists • Learning differences 	
	2	Curriculum	<ul style="list-style-type: none"> • Creating a developmentally appropriate Family Child Care curriculum • Environments • Setting up a family child care (FCC) home 	
	3	Health, Safety & Nutrition	<ul style="list-style-type: none"> • Emergency preparedness • Menu planning • Health and Safety concerns 	
	4	Special Needs	<ul style="list-style-type: none"> • Inclusive child care settings • ADA requirements • Health, behavioral, and developmental issues and concerns 	
	5	Professionalism	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> • Supervision • Abuse & Neglect • Appropriate Guidance • Record Keeping </td> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> • Marketing • Contracts • Policies and procedures • Handbooks </td> </tr> </table>	<ul style="list-style-type: none"> • Supervision • Abuse & Neglect • Appropriate Guidance • Record Keeping
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6	Community	<ul style="list-style-type: none"> • Developing relationships with children, families, and community 		

Center	❖ Denotes new requirement		
Position	New Training requirements		
Aide	❖ Changes pending – none to go into effect July 1, 2008		
Child Care Assistant (Formerly – Assistant Group Leader)	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
	<ul style="list-style-type: none"> • 800 hrs of experience 	<ul style="list-style-type: none"> • 600 hrs of experience, and • 15 clock hrs of approved college coursework 	<ul style="list-style-type: none"> • 400 hrs of experience, and • 45 clock hrs of approved training
	❖ 9 clock hrs of training in communicating with staff, parents and the public		
Child Care Teacher – Infant/Toddler (Formerly - Senior Staff – Infant Toddler Option)	<u>Option 1</u>		<u>Option 2</u>
	<ul style="list-style-type: none"> • 90 clock hrs Child Development and Curriculum Planning ❖ 45 clock hrs of Infant/Toddler Training 		<ul style="list-style-type: none"> ❖ 90 clock hrs Infant/Toddler Child Development and Curriculum Planning
	❖ 9 clock hrs of training in communicating with staff, parents and the public		
Child Care Teacher – Preschool (Formerly - Senior Staff)	<ul style="list-style-type: none"> • 90 clock hrs Child Development and Curriculum Planning ❖ 9 clock hrs of training in communicating with staff, parents and the public 		
Child Care Teacher – School-age (Formerly -Group Leader)	<ul style="list-style-type: none"> ❖ 45 clock hrs Child Development (birth through school age) ❖ 45 clock hrs Curriculum for School Age Care ❖ 9 clock hrs of training in communicating with staff, parents and the public 		Currently - required to have a total of 45 clock hours of training
Child Care Center Director			
General Requirements for all age-groupings:	<ul style="list-style-type: none"> ❖ 40-45 clock hrs administrative training ❖ 9 clock hrs of training in communicating with staff, parents and the public • OCC conducted 3 clock hr regulation training session (pending) 		
Specific Requirements for:			
• Infant/Toddler	<ul style="list-style-type: none"> ❖ 45 clock hrs of Infant/Toddler Training • 90 clock hrs Preschool Child Development and Curriculum Planning 		Currently – required if infant/toddler staff does not have.
• Preschool	<ul style="list-style-type: none"> • 90 clock hrs Preschool Child Development and Curriculum Planning 		
• School-age	<ul style="list-style-type: none"> ❖ 45 clock hrs Child Development (birth through school-age) ❖ 45 clock hrs Curriculum for School Age 		

NOTE: All positions must meet additional requirements, as specified in regulation, for age, experience and college