

Agenda and Minutes for Dandelion Family Association (DFA) March 7, 2006

Attendance: Staff--Janice, Mary, Sue, Kim,
Parents--Heather, Deanna, Maria, Kim, Tanya

- I. Updates
 - Minutes from the Festival committee on 2/28/06 were distributed to the group.
 - DFA account balance was also distributed. The total DFA funds as of 3/7/06 = \$1916.37.
 - Fundraiser Updates
 - A. -Love Bugs—Profit--\$76.00
 - Parents Night Out—Jan/Feb—Profit \$190.00
 - Funding Factory--\$123.00 or 307.50 pts.
 - Hemp's Sandwich Sale--\$23.50 profit
 - B. Expenditures
 - Family Festival
 - Oriental Trading (prizes--\$201.00, Family activity materials—\$53.00.)
 - Changing tables for classrooms—The group voted on the purchase of one fold-down wall mount changing table to be placed in Room 2. Admin. team will purchase the table.
- II. Future Fundraising Activities
 - ❖ Discussion – Do we want to identify fundraisers for particular months?
 - The group confirmed that Claire's Gourmet will be the fundraiser for Teacher Appreciation month in May. The start date will be 3/29-4/19, delivery of items will be 5/10. Kim Mazaleski will chair the teacher appreciation committee. A \$500 budget decided upon.
 - The group decided to include fundraisers for each month. This will all be included in the DFA handbook to be distributed Sept. 2006. The next meeting will focus on the handbook and planning activities for the upcoming school year.
 - ❖ The Big Sweep (Patty Ainsworth)
 - Copies regarding the big sweep were distributed to those present. The group discussed the need for non-profit status to participate in this sort of fundraiser. The fundraiser was discussed as possibility when we obtain non-profit status.

- III. Upcoming Events/Activities
- A. March
- ❖ Celebrate Families Festival
 - Final plans were discussed:
 - Tanya researched the possibility of renting a popcorn machine. The cost will be \$89/day. Tanya will pass the information on to Kim who will contact and secure for 3/18.
 - Kim will post the sign-up sheet for parents and staff to volunteer at booths at the festival.
 - The bake sale sign-up was passed around the group to donate a bake sale item. The sign-up will be posted on the DFA board for other families to donate items. We would appreciate the bake sale items being pre-packaged and ready for sale.
 - ❖ Parents Night Out
 - The group decided on posting a policy regarding 48 hrs. notice to be able to cancel. The money will roll over to the next month when the child attends. This notice will be posted on the flier for March.
- B. Orioles or Keys Game
- Not discussed
- C. Circus
- Not discussed
- IV. Update on the DFA Family Handbook and Dandelion Yellow Book
- The handbook will be the topic of discussion for the DFA meeting on 4/4. The group will finalize the fundraisers and activities for the year.
 - The Dandelion Yellow Book will be distributed Fall '06. The forms will be distributed to families end of summer.
- V. Other Issues
- Discussion of possible sub-committees such as non-profit, budget, fundraiser, etc. A sign-up will be posted on the DFA board for parents to participate.
 - Dandelion Admin. will compile a "wish list" of items and prices to be discussed at next meeting. The group will then decide to budget accordingly.
- VI. Parking Lot
- ❖ DFA Non-profit Incorporation
 - Sub-committee to be formed to start preliminary steps in the process. Heather, Maria, Sue, and Janice will explore different avenues/contacts to get additional information.

Next DFA Meeting, April 4, 2006 at 7pm