

## Child Care Continued Training Requirements

<b>Family:</b> (Currently required to complete 12 clock hours every two years)	
<b>1<sup>st</sup> Year of registration</b>	18 clock hours to be divided into two categories: <ul style="list-style-type: none"> <li>• 12 specified core of knowledge clock hours required in the following areas: (3 clock hours each)               <ul style="list-style-type: none"> <li>▶ Child Development</li> <li>▶ Working with Mixed Age Groups</li> <li>▶ Health, Safety, Nutrition</li> <li>▶ Emergency Preparedness</li> </ul> </li> <li>• 6 clock hours:               <ul style="list-style-type: none"> <li>▶ Elective subjects</li> <li>▶ Conference attendance, or</li> <li>▶ Other approved training</li> </ul> </li> </ul>
<b>Each year thereafter</b>	12 clock hours per year to be divided into two categories: <ul style="list-style-type: none"> <li>• 6 core of knowledge clock hours required in the module training track, and</li> <li>• 6 clock hours of elective training</li> </ul>

<b>Center:</b>		
	<b>Current Requirement</b>	<b>New Requirement</b>
<b>Aide/Assistant</b>	None	6 clock hours per year
<b>Child Care Teacher</b>	3 clock hours per year	12 clock hours per year that must include: <ul style="list-style-type: none"> <li>• A minimum of 6 core of knowledge clock hours, and</li> <li>• A maximum of 6 clock hours of elective training</li> </ul>
<b>Child Care Director</b>	6 clock hours per year	12 clock hours per year that must include: <ul style="list-style-type: none"> <li>• A minimum of 6 core of knowledge clock hours, and</li> <li>• A maximum of 6 clock hours of elective training</li> </ul>

### **Training tracks:**

<b><u>Training Track I</u></b> <b><u>Core of Knowledge</u></b>	<b><u>Training Track II</u></b> <b><u>Administrative</u></b>
<ul style="list-style-type: none"> <li>- Child Development</li> <li>- Curriculum</li> <li>- Health, Safety &amp; Nutrition</li> <li>- Special Needs</li> <li>- Professionalism</li> <li>- Community</li> </ul>	<ul style="list-style-type: none"> <li>- Environments – shared/permanent</li> <li>- Curriculum planning</li> <li>- Budget</li> <li>- Staff management</li> <li>- Ethics</li> <li>- Communication - newsletters, conferences</li> <li>- Resources – training/internet, etc.</li> <li>- Business practices</li> <li>- Materials/equipment</li> <li>- Schedules</li> <li>- Reporting - Incident forms</li> </ul>

### **For ALL PROVIDERS:** (Family and Center)

- Training must be completed according to the Early Care and Education Professional Development Plan